Officer's Declaration of Interests on Appointment

On appointment to any employment by the authority, the authority requires you to make a written declaration of your principal private interests, as set out below. Please complete this form to the best of your ability. It is recognised that you may not know details of the business affairs of members of your family. However, you are required to update your declaration within 28 days of becoming aware of any material change in respect of your private interests. Failure to declare a relevant interest or change in your private interests can lead to disciplinary action being taken against you.

This declaration will be held by the authority in a Register of Officers' Interests. You may ask for access to your declaration at any time and may correct or update it as required. This register is not open to public inspection, but may be inspected by your managers and key officers of the authority, by the authority's auditors and by the Ombudsman and the Standards Board.

Name:	Employee Reference No:	Directorate/Group:
Business Unit:		Job Title:

Please read this form carefully through and complete.

Type of Interest		Please enter any relevant information below
1.	Employment: Enter details of any paid employment (other than your employment with the authority), and any firm of which you are a partner. Enter details of any paid employment of any member of your immediate family, and of any firm in which any member of your family is a partner. (You do not need to name the family member). Enter details of company directorships and other businesses in which you have a controlling interest.	
2.	Membership of another local authority: Enter details if you or your immediate family are elected or co-opted members of any other local authority	
3.	Other public bodies: Enter details if either you or a member of your immediate family who are in a position of general control or management of another public authority, such as an NHS body, school governing body or parish council.	
4.	Land: Enter details of any land in the area of the authority which is owned or occupied by you or by a member of your immediate family (including your home address).	

Type of Interest	Please enter any relevant information below
5. Membership of local companies: Enter details of any company which owns land or has a place of business within the area of the authority, and in which you or your immediate family own any shares or securities with a nominal value of £25,000 or more (NB the nominal value is that shown on the share and not the true value - which is likely to be higher)	
6. Contracts: Enter details of any contract for goods, services or works made between the authority and yourself, a member of your family or a company or firm of which you have entered details above	
7. Outside Bodies: Enter details of any body or organisation to which you have been appointed by the authority	
8. Trades unions and professional associations: Any position which you hold within a trades union or organisation. It is not necessary to register membership.	
9. Lobbying organisations: Enter details of any body whose principal purposes include the influence of public opinion or policy, of which you are a member	
10. Charities: Enter details of any charity or body directed to charitable purposes of which you are a member which operates nationally or as North Yorkshire. It is not necessary to register charities whose operations are centred on an area outside North Yorkshire.	

Type of Interest		Please enter any relevant information below
11.	Other interests: Enter details of any other private interest which you have which you consider is likely to give rise to a conflict with the proper performance of any of your duties in this job	

Please delete as appropriate

♦ I have no interests which I am required by the Code of Conduct to declare on this form

♦ I have interests and I have set these out above.

I have read the Code of Conduct and understand that I must declare relevant interests

Signed   ………………………………………   Please print name: ………………………………………………

Date   ……………………………………….